



TEXAS DEPARTMENT OF LICENSING & REGULATION

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NOTICE OF SUBSTANTIAL COMPLIANCE REQUEST

YOU MUST COMPLETE ALL SECTIONS OF THIS FORM FOR IT TO BE PROCESSED. INCOMPLETE FORMS WILL NOT BE CONSIDERED. Form must be complete in print or type.

Texas Administrative Code Chapter 68.60 requires this form to be completed and signed by the owner or an individual employed by the owner if the owner wishes to receive a Substantial Compliance Certificate.

PROJECT INFORMATION

Project Name:	TDLR Project #:
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*** PLEASE NOTE ***

This form **may only be** submitted to the Texas Department of Licensing and Regulation **by the building owner or designated agent.**

This form **may only be** submitted for a **newly constructed building or facility** including shell buildings and first-time tenant finish-out.

Certificates **will not be** printed for alternations, additions, and tenant renovations.

This certificate **will only be** sent to the owner as registered in the Texas Architectural Barriers online System (TABS).

There is a \$25.00 fee to reprint the certificate. Verify the project information and owner contact data in TABS is correct before submitting this form.

OWNER OR DESIGNATED AGENT REQUESTING THE NOTICE

If you are not the owner, a completed Owner Agent Designation form must accompany this form.

Building/facility Owner or Designee:	Representative:
Phone:	Email:

By signing this notice, I certify the data in TABS is complete and correct.

Signature:	Date:
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